

**The Learning & Liberty Foundation**  
**Meeting Minutes**  
**October 31 2012**

**ATTENDANCE**

**Superintendent's Conference Room**

**Committee Members Present:** Joseph Albrechta, Alex Gorobetz, Dr. Charles Hull, Dr. Traci McCaudy, Robert Overmyer and Nancicarol Wolesslagel

**Not Present:** Laura Baumann and Tracy Lytle

**AGENDA / MINUTES**

1. **Approval of August 15, 2012 Meeting Minutes**
2. **Treasurer's Report**
  - Audit
  - Dave Brickner Memorial Scholarship
  - Schwochow Library Fund
3. **Old Business**
  - Mission Statement
  - Bylaws
  - Student of the Month Update
4. **New Business**
  - Number of Trustees
  - Election of Officers
  - Annual Report – DRAFT
  - Revise brochure, grant application and web page
  - Grants
5. **Pending**
  - Estate Planning
  - Records Disposition

1. The August 15, 2012 minutes were reviewed. A motion to accept the minutes was made by Joe; seconded by Alex. Motion carried.

2. Treasurer's Report: First quarter financials were presented. A motion to accept the Treasurer's Report was made by Charles; seconded by Joe. Motion carried.

- **Audit:** A letter was presented by Dave Chambers that the audit was completed. It should be noted that the recommendations contained in the letter are being completed but that information was just not given to Mr. Chambers for his audit and he did not request.
- **Dave Brickner Memorial Scholarship:** Nancicarol has been working with Sue Brickner. L&L will manage scholarship funds. Sue is working on scholarship criteria, etc. Nancicarol will keep L&L updated on progress.
- **Schwochow Library Fund:** Joe will talk to Charlie and Brenda about remaining funds.

3. Old Business

- **Mission Statement:** A revised mission statement was presented. A motion to accept the mission statement was made by Dr. Charles; seconded by Bob. Motion carried.

*It is the mission of The Learning and Liberty Foundation of the Fremont City Schools to enhance the learning process, increase educational opportunities and encourage instructional innovation and creativity by generating and distributing financial and other resources. The objectives of The Learning and Liberty Foundation are:*

*I. To enhance educational programs and classroom instruction in the Fremont City Schools. Grant proposals will be reviewed by the foundation's board of trustees within the stated purposes of the foundation.*

*II. To provide opportunities for organizations, businesses, foundations and individuals to contribute time, energy, expertise, money and other resources to The Learning and Liberty Foundation of the Fremont City Schools.*

*III. To invest and manage a permanent fund (for use of interest only) which will be of increasing value to the Fremont City Schools. This fund will provide enduring resources for the proposed programs, ideas and school projects designed to benefit the Fremont City Schools.*

- **Bylaws:** Joe reviewed proposed changes to bylaws. It was recommended to amend all sections (1, 3, 4, and 11) of bylaws as presented except for Section 2. Section 2 will be recommended at the next meeting. A motion to accept the recommended amendments was made by Joe; seconded by Charles. Motion carried.
- **Student of the Month:** First Grade students will be presented during the BOE Meeting on November 19<sup>th</sup>. Gift cards have been purchased.

4. New Business

- **New Trustees:** Please let Traci know of potential members.
- **Election of Officers:** will be discussed during Executive Committee Meeting
- **Annual Report Draft –** Traci shared the report. This will be finalized at the Executive Committee Meeting and presented during the December 17<sup>th</sup> BOE Meeting. All are encouraged to attend the BOE Meeting and Joe has volunteered to share the report.
- **Revised documents:** Traci will update the web site; brochure and grant application will be reviewed at the next meeting.
- **Grants:** Traci will continue to approve "mini grants". Mini grants must also meet the same criteria as larger grants.

Meeting adjourned. The next meeting will be held on December 19<sup>th</sup>. 7:30 a.m. – 9:00 a.m.