

**The Learning & Liberty Foundation**  
**Meeting Minutes**  
**February 13, 2013**

**ATTENDANCE**

**Superintendent's Conference Room**

**Committee Members Present:** Joseph Albrechta, Alex Gorobetz, Dr. Charles Hull, Tracy Lytle, Dr. Traci McCaudy, Robert Overmyer and Nancicarol Wolesslagel

**Not Present:** Laura Baumann

**AGENDA / MINUTES**

1. **Approval of October 31, 2012 Meeting Minutes**
2. **Treasurer's Report**
  - Schwochow Library Fund
  - Records Disposition
3. **Committee Reports**
  - Executive Committee (November 29<sup>th</sup>)
4. **Old Business**
  - Bylaws: Section 2
  - Revised L&L Documents
5. **New Business**
  - Phase I Grant Application
  - Membership
  - Election of Officers
  - Fundraising Initiatives
  - Gold Medal Banquet – June 20<sup>th</sup>, 6:30 p.m.
  - Ross High Scholarship

1. The October 31, 2012 minutes were reviewed. A motion to accept the minutes was made by Dr. Hull; seconded by Tracy. Motion carried.

2. The Treasurer's Report was presented. A motion to accept the Treasurer's Report was made by Dr. Hull; seconded by Nancicarol. Motion carried.

- \$500 received from Charlie Schwochow for Anthony Schwochow grant. Dr. McCaudy will speak with Charlie concerning the criteria for music related curriculum grant award. Remaining library fund balance (\$150) will be used for a district library purchase.
- Records Disposition – Faye will sort through the stored records and give financial info to Bob for review. Joe will be consulted regarding records disposition and it will be considered to use optical storage for the records.

3. Executive Committee minutes were reviewed. Joe reported to the BOE on the annual report and it is posted on the L&L page of the district web site.

4. The suggested revisions to Article II of the Bylaws were reviewed. A motion to accept the revisions was made by Dr. Hull; seconded by Tracy. Motion carried.

5. Revised documents were reviewed:

- The foundation brochure was updated and will be distributed to buildings and placed on the web site.
- The grant application was updated and criteria for the Schwochow Music Grant will be added once determined.

6. Phase I Grant Application from Stamm Elementary was reviewed. There was discussion on how to measure the effectiveness of a project awarded with grant funds. An evaluation component will be added to the grant application/award process. A motion to approve the grant in the amount of \$300 was made by Dr. Hull; seconded by Joe. Motion carried.

7. A list of new committee members was presented; discussion was held to move foundation meetings to Thursdays to accommodate schedules of new members. A motion to accept the slate of new committee members was made by Dr. Hull; seconded by Nancicarol. Motion carried. An orientation for new members will be scheduled.

8. The Executive Committee recommended that the officers remain the same this year. A motion to accept the slate of officers was made by Dr. Hull; seconded by Nancicarol. Motion carried.

9. Estimated expenses for the Gold Medal Banquet were reviewed. Joe will speak with Jessica Clarke on being the guest speaker that evening. A motion to accept the banquet budget estimate was made by Dr. Hull; seconded by Joe. Motion carried.

10. Dr. Hull will judge the Ross High Scholarship applications this year.

11. Executive Committee will meet on Tuesday, April 2<sup>nd</sup>, 7:30 a.m., at the District Office.

12. Discussion was held on a fundraising initiative where free wills could be provided with a minimum donation amount (and could include a will designation to the foundation). This service, initially offered to district staff, could be provided on-site at a school building and individuals could walk out with a will in hand (typical one-hour process). Joe will bring information to the April meeting. Dr. McCaudy will run this by the district's attorney and Joe will also check on approval by the bar association. A motion to table this item until the April meeting was made by Nancicarol; seconded by Bob. Motion carried.

Meeting adjourned. The next meeting will be held on Thursday, April 18<sup>th</sup>, 7:30 a.m. – 9:00 a.m.