

FREMONT CITY SCHOOLS

BOARD OF EDUCATION

**SUGGESTED PROCEDURE
FOR
ORGANIZATIONAL MEETING**

AND

TAX BUDGET HEARING

AGENDA

January 14, 2019

Fremont Middle School

BOARD MEMBERS

Maria D. Garza
Alex Gorobetz
Shantel Laird
Thomas Price
Violetta R. Rhea

Jon C. Detwiler
Superintendent

Jeff Dornbusch
Interim Treasurer

Fremont City Schools
SUGGESTED PROCEDURE FOR ORGANIZATIONAL MEETING

Fremont Middle School
1250 North Street

January 14, 2019
Board Meeting 6:30 P.M.

Call to Order

Pledge of Allegiance

Oath of Office – Newly Elected Board Members

Roll Call

Nomination(s) and Election of President (3313.14)

- a. Nomination(s)
- b. Motion to close nomination(s)
- c. Vote on President
- d. Declaration of the President of the Board of Education for 2018
President sworn in by Treasurer

Nomination(s) and Election of Vice President (3313.14)

- a. Nomination(s)
- b. Motion to close nomination(s)
- c. Vote on Vice President
- d. Declaration of the Vice President of the Board of Education for 2018
Vice President sworn in by Treasurer

- ITEM 1. Fixing Time and Place of Meeting (3313.15)
- ITEM 2. Resolution Establishing Service Fund for 2018
- ITEM 3. Consider Appointment of Legislative Liaison
- ITEM 4. Consider Appointment of Delegate to OSBA Annual Conference
- ITEM 5. Consider Appointment of Alternate Delegate to OSBA Annual Conference
- ITEM 6. Consider Appointment of Trustee for Learning & Liberty Foundation of FCS
- ITEM 7. Consider Payment of Annual Membership Dues – OSBA
- ITEM 8. Consider Appointment of Treasurer’s Committee Members
- ITEM 9. Consider Appointment of Superintendent’s Committee Members
- ITEM 10. Consider Approval of Business Advisory Council Appointments & Meeting Dates
- ITEM 11. Authorization for Superintendent to Act as Representative for Grants
- ITEM 12. Participation in State and Federal Programs
- ITEM 13. Consider Appointment of Purchasing Agent
- ITEM 14. Consider Appointment of Public Records Training Designee
- ITEM 15. Consider Authorization for Investment of Funds
- ITEM 16. Consider Approval to Request Available Monies
- ITEM 17. Petty Cash Authorization
- ITEM 18. Authorization to Issue Warrants
- ITEM 19. Authorization to Pay Mileage
- ITEM 20. Adjournment

ORGANIZATIONAL MEETING

President Pro-Tem – Alex Gorobetz

Call to Order

Pledge of Allegiance

Oath of Office – Newly Elected Board Members

Roll Call

Ms. Garza ___ Mr. Gorobetz ___ Ms. Laird ___ Mr. Price ___ Mrs. Rhea ___

Nominations for President

1. _____ nominated by _____

2. _____ nominated by _____

3. _____ nominated by _____

Motion to Close Nominations for President

Made by _____ seconded by _____

Roll Call

Ms. Garza _____ Mr. Gorobetz _____ Ms. Laird _____ App _____
Mr. Price _____ Mrs. Rhea _____ Disa _____
Other _____

Vote on Presidency

Ms. Garza voted for: _____

Mr. Gorobetz voted for: _____

Ms. Laird voted for: _____

Mr. Price voted for: _____

Mrs. Rhea voted for: _____

Oath of Office of President

Administered to _____ by _____

Nominations for Vice President

1. _____ nominated by _____
2. _____ nominated by _____
3. _____ nominated by _____

Motion to Close Nominations for Vice President

Made by _____ seconded by _____

Roll Call

Ms. Garza _____	Mr. Gorobetz _____	Ms. Laird _____	App _____
Mr. Price _____	Mrs. Rhea _____		Disa _____
			Other _____

Vote on Vice Presidency

Ms. Garza voted for: _____

Mr. Gorobetz voted for: _____

Ms. Laird voted for: _____

Mr. Price voted for: _____

Mrs. Rhea voted for: _____

Oath of Office of Vice President

Administered to _____ by _____

ITEM 1. Fixing Time and Place of Meeting (R.C. 3313.15)

It is recommended that the Board sets the date, time and place for the 2019 Board of Education meetings at 6:00 p.m. on the second Monday of the month (see attached).

ITEM 2. Resolution Establishing Service Fund for 2018 (ORC 3315.15)

It is recommended that the following resolution establishing the Service Fund for 2019 be approved:

WHEREAS, Section 3315.15 of the Revised Code of the State of Ohio provides for the setting aside from the general fund a sum not to exceed Two Dollars for each child enrolled, or Twenty Thousand Dollars, whichever is the greater, except that in the case of a county board of education, the fund shall not exceed Twenty Thousand Dollars, such sum of money to be known as the "Service Fund," to be used only in paying the expenses of members of such boards of education actually incurred in the performance of their duties, or in paying the expenses of members-elect of such boards of education actually incurred in training and orientation to the performance of their duties from the date of election to the date of administration of the oath of office, such payments shall be made only in such amount as may be approved by the Board of Education on statement of the general members, or members-elect, furnished at the next succeeding regular meeting of such board of education; and

WHEREAS, no school district shall appropriate to expend a sum greater than sixty thousand dollars in any one school year from such service fund.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Fremont City School District does hereby establish a service fund, such fund to be set aside as an account within the general fund, and there is hereby appropriated for the purpose of said service fund the sum of Two Dollars per enrolled student which amount shall be incorporated into the appropriations for this school district for 2019.

ITEM 3. Legislative Liaison Appointment

It is recommended that Alex Gorobetz be appointed Legislative Liaison to OSBA.

ITEM 4. Delegate to OSBA Annual Conference Appointment

It is recommended that Thomas Price be appointed Delegate to OSBA Annual Conference.

ITEM 5. Alternate Delegate to OSBA Annual Conference

It is recommended that Violetta R. Rhea be appointed Alternate Delegate to OSBA Annual Conference.

ITEM 6. Trustee for Learning and Liberty Foundation of Fremont City Schools

It is recommended that Violetta R. Rhea be appointed as a trustee to serve on the Learning and Liberty Foundation of Fremont City Schools.

ITEM 7. Payment of Annual Membership Dues – OSBA

It is recommended that annual membership dues (\$7,244.00) to OSBA for 2019 and the 2019 Briefcase subscription be approved.

ITEM 8. Treasurer's Committee Appointments

It is recommended that the following Committee appointments be approved:

Audit/Records Committee (2)	Alex Gorobetz Thomas Price
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ITEM 9. Superintendent's Committee Appointments

It is recommended that the following Committee appointments be approved:

Policy Committee (1)	Alex Gorobetz
Curriculum Quality Control Council (2)	Violetta Rhea Maria D. Garza
Health/Wellness (1)	Thomas Price

ITEM 10. Business Advisory Council (BAC) Committee

It is recommended that the following BAC Committee appointments and 2018 meeting dates be approved:

Appointments:

Tom Anway	Anthony Fontana	Dave Perin
Kathy Boukissen	Alex Gorobetz	Tom Price
Jon C. Detwiler	Tom Kern	Ron Schumacher
Jeff Dornbusch	Allen Melow	Taneshia Slater
Tim Ellenberger	Don Nalley	Anthony Walker
		Cheryl Wendt

Meeting Dates/Times/Location:

January 24, 2019	7:30 a.m.	FCS District Office, 500 W. State Street, Suite A
March 14, 2019	7:30 a.m.	FCS District Office, 500 W. State Street, Suite A
June 13, 2019	7:30 a.m.	FCS District Office, 500 W. State Street, Suite A

ITEM 11. Authorization for Superintendent to Act as Representative for Grants

It is recommended that the Superintendent be appointed as the authorized representative and grants officer for all local, state and federal grants for 2019.

ITEM 12. Participation in State and Federal Programs

It is recommended that approval be granted for Fremont City Schools to participate in all state and federal programs for 2019.

ITEM 13. Appointment of Purchasing Agent

It is recommended that the Superintendent or his designee be appointed Purchasing Agent for 2019.

ITEM 14. Appointment for Public Records Training

It is recommended that the Interim Treasurer be appointed as the Board's designee for public records training.

ITEM 15. Authorization for Investment of Funds

It is recommended that the Interim Treasurer be authorized to invest all available funds in securities as permitted by law and Board policy.

ITEM 16. Request for Available Monies

It is recommended that the Interim Treasurer be authorized to request tax advances from the county auditor as monies become available, and the Board further requests the County Auditor to advance 90% of all funds available at any time as required by law.

ITEM 17. Authorization to Issue Warrants

It is recommended that the Interim Treasurer be authorized to issue warrants in payment of bills and contractual obligations in 2019 with the exception when special action should be considered by the Board.

ITEM 18. Authorization to Pay Mileage

It is recommended that the Interim Treasurer be authorized to pay mileage at the IRS rate.

ITEM 19. Authorize Superintendent to Hire Staff

It is recommended that the Board authorize the Superintendent to employ such temporary personnel as needed for emergency situations; such employment to be presented for approval at the next regular meeting.

Ms. Garza _____ Mr. Gorobetz _____ Ms. Laird _____ App _____
Mr. Price _____ Mrs. Rhea _____ Disa _____
Other _____

ITEM 20. Adjournment of Organizational Meeting

_____ moved and seconded by _____ to adjourn
the Organizational Meeting at _____ p.m.

Ms. Garza _____ Mr. Gorobetz _____ Ms. Laird _____
Mr. Price _____ Mrs. Rhea _____

App _____
Disa _____
Other _____

Note: All FCS Board of Education Members have received the most recent editions of the Sunshine Law for Schools and The Ohio School Ethics Guide.

FREMONT CITY SCHOOLS
2019 BOE Meeting Dates

Board of Education Meetings at 6:00 p.m. Fremont Middle School			
January 14	April 08	July 08	September 09
February 11	May 13	July 22	October 14
March 11	June 10	August 12	November 18
			December 09

Fremont City Schools
TAX BUDGET HEARING
AGENDA
Fremont Middle School
1250 North Street

January 14, 2019
Following Organizational Meeting

- I. Call to Order
- II. Tax Budget Hearing
- III. First Hearing of the Public

A Fremont City School District citizen, recognized by the Chair, may speak on any issue, during the Recognition of Visitors and Hearing of the Public Sessions, but the Chair may limit remarks pursuant to the debate regulations of *Robert's Rules of Order* and Fremont City School District Policy.

- IV. Adjournment

There being no further business to come before the Board, MOTION was made by

_____ and seconded by _____ to adjourn the

Tax Budget Hearing at _____ p.m.

Ms. Garza _____ Mr. Gorobetz _____ Ms. Laird _____ App _____
Mr. Price _____ Mrs. Rhea _____ Disa _____
Other _____

ALTERNATIVE TAX BUDGET INFORMATION

Name of School District Fremont City Schools

For the Fiscal Year Commencing July 1, 2019

Fiscal Officer Signature  Date: January 11, 2019

COUNTY OF sandusky

Background

Substitute House Bill No. 129 (HB129) effective June 3, 2002, was enacted by the 124th General Assembly in part to allow a county budget commission to waive the requirement that a taxing authority adopt a tax budget for a political subdivision or other taxing unit, pursuant to Ohio Revised Code (ORC) Section 5705.281.

Under the law in effect prior to June 3, 2002, the budget commission could only waive the tax budget for a subdivision or other taxing unit that was receiving a share of the county undivided local government fund or the county undivided local government revenue assistance fund under an alternative method or formula pursuant to ORC Sections 5747.53 and 5747.63. Thus, tax budgets could be waived only for counties, municipalities, townships, and park districts. This restriction is now removed.

Ohio Revised Code Section 5705.281

Under the amended version of this section pursuant to HB 129, a county budget commission, by an affirmative vote of a majority of the commission, including an affirmative vote by the county auditor, may waive the tax budget for any subdivision or other taxing unit. However, the commission may require the taxing authority to provide any information needed by the commission to perform its duties, including the division of the tax rates as provided under ORC Section 5705.04.

County Budget Commission Duties

The county budget commission must still certify tax rates to each subdivision or other taxing unit, by March 1 for school districts and by September 1 for all other taxing authorities under ORC Section 5705.35, even when a tax budget is waived. Also, the commission is still required to issue an official certificate of estimated resources under ORC Section 5705.35 and amended official certificates of estimated resources under ORC Section 5705.36.

Therefore, when a budget commission is setting tax rates based on a taxing unit's need, for purposes of ORC Sections 5705.32, 5705.34, and 5705.341, its determination must be based on that other information the commission asked the taxing authority to provide under ORC Section 5705.281, when the tax budget was waived. Also, an official certificate must be based on that other information the commission asked the taxing authority to provide.

Alternative Tax Budget Information Filing Deadline

The fiscal officer for each school district must file one copy of this document with the County Auditor on or before January 31, 2012. [Note: The traditional deadline for submission of the tax budget has been January 20. There is the potential for flexibility on this date as a result of HB 129 depending on the needs of the Budget Commission, but in order for them to be on track with the certificate of available resources, the date may need to be very close to January 20].

STATEMENT OF FUND ACTIVITY

FREMONT CITY SCHOOLS

SCHEDULE 2

FUND: GENERAL FUND #001

	I	II	III	IV
DESCRIPTION	Prior Fiscal Year 2018 ACTUAL	Current FY 2019 ESTIMATE	Budgeted FY July 1-June 30 2020 ESTIMATE	
Beginning Unencumbered Fund Balance	\$13,661,527.00	\$8,288,765.00	\$6,590,377.00	
Revenues: Property Taxes Includes Homestead/Rollback	\$12,027,309.00	\$11,902,059.00	\$12,270,696.00	
Income Tax	\$8,226,163.00	\$8,431,816.00	\$8,642,611.00	
Other Receipts	\$22,214,389.00	\$22,606,471.00	\$23,178,963.00	
Transfers In	\$0.00	\$0.00	\$0.00	
Total Resources	\$42,467,861.00	\$42,940,346.00	\$44,092,270.00	
Total Expenditures & Encumbrances	\$47,840,623.00	\$44,638,734.00	\$46,098,099.00	
Ending Unencumbered Fund Balance	\$8,288,765.00	\$6,590,377.00	\$4,584,548.00	

FUND: PERMANENT IMPROVEMENT FUND #003

	I	II	III	IV
DESCRIPTION	Prior Fiscal Year 2018 ACTUAL	Current FY 2019 ESTIMATE	Budgeted FY July 1-June 30 2020 ESTIMATE	
Beginning Unencumbered Fund Balance	\$617,293.00	\$5,424,782.00	\$356,107.00	
Revenues: Property Taxes Includes Homestead/Rollback	\$731,325.00	\$731,325.00	\$731,325.00	
Income Tax	\$0.00	\$0.00	\$0.00	
Other Receipts	\$597,678.00	\$0.00	\$0.00	
Transfers In	\$4,500,000.00	\$0.00	\$0.00	
Total Resources	\$5,829,003.00	\$731,325.00	\$731,325.00	
Total Expenditures & Encumbrances	\$1,021,514.00	\$5,800,000.00	\$850,000.00	
Ending Unencumbered Fund Balance	\$5,424,782.00	\$356,107.00	\$237,432.00	

FUND: BOND RETIREMENT FUND #002

I DESCRIPTION	II Prior Fiscal Year 2018 ACTUAL	III Current FY 2019 ESTIMATE	IV Budgeted FY July 1-June 30 2020 ESTIMATE	V	VI
Beginning Unencumbered Fund Balance	\$921,820.96	\$7,059,316.96	\$4,004,084.48		
Revenues: Property Taxes Includes Homestead/Rollback	\$2,571,728.79	\$2,571,728.79	\$2,571,728.79		
Income Tax	\$0.00	\$0.00	\$0.00		
Other Receipts	\$4,333,016.95	\$0.00	\$0.00		
Transfers In		\$0.00	\$0.00		
Total Resources	\$7,826,566.70	\$2,571,728.79	\$2,571,728.79		
Total Expenditures & Encumbrances	\$1,689,070.70	\$5,626,961.27	\$4,195,326.00		
Ending Unencumbered Fund Balance	\$7,059,316.96	\$4,004,084.48	\$2,380,487.27		

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

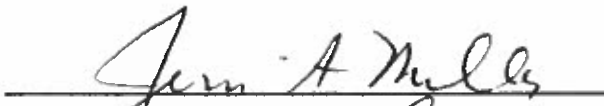


January 28, 2019

To the Taxing Authority of **Fremont City School**

The Budget Commission of Sandusky County, Ohio hereby makes the following Official Certificate of Estimated Resources for Fremont City School District BUDGET YEAR beginning July 1, 2019

Fremont City School

FUND	Unencumbered Est. Balance July 1, 2019	Taxes Including Rollbacks	Other Sources	Total
General Fund	\$8,288,765.00	\$14,997,362.00	\$27,942,984.00	\$51,229,111.00
Special Revenue Funds	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service Funds	\$7,059,317.00	\$4,310,547.00	\$0.00	\$11,369,864.00
Capital Projects Funds	\$5,424,782.00	\$846,839.00	\$0.00	\$6,271,621.00
Enterprise Funds	\$0.00	\$0.00	\$0.00	\$0.00
Internal Service Funds	\$0.00	\$0.00	\$0.00	\$0.00
Fiduciary Funds	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$20,772,864.00	\$20,154,748.00	\$27,942,984.00	\$68,870,596.00

BUDGET
COMMISSION

Fremont City School

FUND	Unencumbered Balance July 1, 2019	Taxes	Other Sources	Total
Debt Service Funds	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
002 Bond Retirement	\$7,059,317.00	\$4,310,547.00		\$11,369,864.00
				\$0.00
				\$0.00
TOTAL DEBT SERVICES	\$7,059,317.00	\$4,310,547.00	\$0.00	\$11,369,864.00

Capital Project Funds	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Capital Project Funds	\$0.00		\$0.00	\$0.00
Permanent Improvement	\$5,424,782.00	\$846,839.00	\$0.00	\$6,271,621.00
				\$0.00
TOTAL CAPITAL PROJECTS	\$5,424,782.00	\$846,839.00	\$0.00	\$6,271,621.00

ENTERPRISE FUNDS	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Enterprise Funds	\$0.00		\$0.00	\$0.00
				\$0.00
				\$0.00
TOTAL ENTERPRISE FUNDS	\$0.00	\$0.00	\$0.00	\$0.00

INTERNAL SERVICE FUNDS	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Internal Service Funds	\$0.00		\$0.00	\$0.00
				\$0.00
				\$0.00
TOTAL INTERNAL SERVICE FUNDS	\$0.00	\$0.00	\$0.00	\$0.00

FIDUCIARY FUND	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Expendable Trust Funds	\$0.00		\$0.00	\$0.00
Non Expendable Trust Funds	\$0.00		\$0.00	\$0.00
Agency Funds	\$0.00		\$0.00	\$0.00
				\$0.00
				\$0.00
TOTAL FIDUCIARY FUNDS	\$0.00	\$0.00	\$0.00	\$0.00